## THE TOLLYGUNGE CLUB LIMITED



120, DESHAPRAN SASMAL ROAD, KOLKATA - 700 033 WEST BENGAL INDIA

## **Tipping and Gratuity Boxes**

Dear Members.

In accordance with Club norms, Gratuity Boxes have been installed at various locations for the voluntary deposit of tips by members and guests. The total amount collected is distributed among all unionized staff before the Pujas, a tradition followed by many similar organizations.

If a tip is given directly to an individual employee, the employee is required to deposit it into the Gratuity Box. Retaining tips for personal use is strictly prohibited, as it deprives the share that goes to his colleagues who are not in guest-facing operations.

It is also observed that, on few occasions, service staff linger around members or guests in anticipation of tips, a behavior inappropriate of staff of our esteemed club. We request members not to encourage this by tipping directly and are also sensitizing employees to maintain professional conduct at all times.

We kindly request that members and guests adhere to the established practice by using the Gratuity Boxes for any tipping.

Your cooperation is crucial to upholding the integrity and values of our club.

Thank you for your understanding and support.

Brig V Ganapathy (Retd)
C E & Managing Member

15<sup>th</sup> May, 2025

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