



THE TOLLYGUNGE CLUB LTD.

120, DESHAPRAN SASMAL ROAD,
KOLKATA - 700 033
WEST BENGAL
INDIA

Ref No. MM/845/ 2026

Introducing the "Best Employee of the Month" Programme

Dear Members,

We are pleased to introduce a new recognition programme for our Food & Beverage service staff - the **Best Employee of the Month**. This programme will recognise staff who consistently demonstrate exceptional service, professionalism, and a genuine commitment to elevating your Club experience. This will commence from 1st April 2026, and the best employee of April will be honoured in the first week of May.

PROGRAMME OBJECTIVES

- Recognise and reward outstanding performance
- Uphold high standards in service delivery
- Foster a culture of pride, motivation, and excellence

Each month, eligible employees will be assessed across six key parameters by their departmental heads, using a structured and impartial scoring system:

Punctuality & attendance	Member service excellence
Teamwork & cooperation	Professionalism & attitude
Initiative & Club contribution	Grooming & policy adherence

The selection will be carried out by a committee comprising senior management and committee representatives, based on demonstrated performance and member feedback.

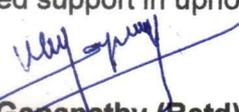
Members are encouraged to share their inputs through existing channels, including Feedback cards, the Club website, and Feedback registers – available at all outlets.

AWARD & RECOGNITION

₹1,000 Cash award	Certificate Of recognition	Featured On Club Notice Board
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The club intends to strengthen service standards and staff conduct with this and related guidelines based on principles of fairness and due process, supported by a progressive discipline framework.

These measures reaffirm the Club's commitment to prompt, courteous, and professional service, while fostering mutual respect between members and staff. We appreciate your continued support in upholding these standards.


Brig V Ganapathy (Retd)
C E & Managing Member

27.03.2026